



ASPLEY GUISE PARISH COUNCIL

Annual Plan 2020/2021

The purpose of this Annual plan is the following:

- To capture key dates in the Councils year
- To serve as a reminder for contract renewals
- To show the estimated delivery date for key budget items
- To provide evidence to the residents of Aspley Guise, the Councils plan for the year and items that have been achieved/delivered (✓)

Where applicable for each action, the statute that justifies the Council in its actions is shown for transparency (currently for future actions only).

April: (Start of new Financial Year) • Tender issued for year 2 Project Iffley (Parish Councils Act 1957 s3) ✓ • Update Asset Register (Clerk) ✓ • Finalise FY 19/20 Financial Accounts (Clerk) ✓	May: • Internal Audit Review ✓ • Complete work on shelter in the square (Open Spaces Act 1906 9 (b)) ✓ • VE Day 75 8th May Postponed due to Covid19 • Annual PC Meeting Date 9th May CANX due to Covid19 • Annual Parish Meeting Date 21st May CANX due to Covid19
June • Plant flowers in planters (volunteers) ✓ • RoSPA Playground Inspection (Local Govt (Miscellaneous Provisions) Act 1976 s19 (1)) (delayed due to Covid19) ✓ • Submit External Audit Reports ✓ • Survey for Welcome to Aspley Guise village signs ✓ • Survey for Courtney Memorial Hall ✓	July: • Publish Summer Newsletter (Local Governments Act 1972 s 142) • Investigate possible location for 3rd Defib towards Trunk Furlong (LGA 1972 S137) • Review PPM for Play Equipment (Local Govt (Miscellaneous Provisions) Act 1976 s19 (1)) • Agree and award local grants • Meet with suppliers to review Play Equipment refresh (Local Govt (Miscellaneous Provisions) Act 1976 s19 (1))



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August: • Townlands Wildflower meadow Cut (GST)	September: • Complete year 2 Project Iffley (Parish Councils Act 1957 s3) • Complete War Memorial grant application (Pre Grant application accepted) (War Memorials Act 1923 s1 as extended by Local Government Act 948 s133) – on hold until land registry is complete • Install 2nd Defib in phone box at the Anchor (LGA 1972 S137) • Complete Browns Way project
October: • Start budget FY21/22 discussion (Finance Committee) • Install 3rd Defib (?) LGA 1972 S137 • Refresh planters with winter flowers (Jayne/Pauline/volunteer)	November: • Review Salt Bins • Publish Winter Newsletter (Local Governments Act 1972 s 142) • Complete work on War Memorial (War Memorials Act 1923 s1 as extended by Local Government Act 948 s133)
December:	January: • Finalise precept for FY21/22
February:	March: • Plant spring flowers in planters (volunteers) • Issue reminder for Grant application window (Clerk) • Publish Spring Newsletter (Local Governments Act 1972 s 142)

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Last updated for 6th July 2020 mtg