



Aspley Guise Parish Council

AGENDA for Council Meeting

I hereby summons the **members of the Parish Council** to attend the following meeting:

Aspley Guise Full Parish Council on **Monday 1st March** at **19.30** via **Zoom** to consider the following items of business.

Lynne Simons

Parish Clerk & RFO

24 February 2021

* Indicates a supporting paper is available, please contact clerk@aspleyguiseparishcouncil.gov.uk for copies if required.

Item No.	Agenda Item	Proposed by:
1.	To receive apologies for absence:	
2.	To receive declarations of interest in items on the agenda: • Declaration of member's interest of a non-pecuniary nature: (having membership of a club, charity etc. or close relationship) • Declaration of member's interest of a pecuniary nature: (Having a financial bearing on a member or their spouse/partner)	
3.	To consider requests for dispensations:	
4.	* To agree the following minutes: a) Full Council: 1 st February 2021	
5.	Chairman's Comments None	
6.	Public Open Session (Max.15 Mins): Residents will have the chance to raise anything relevant to Parish Council business, but they will not be able to discuss the subject more than once. A maximum of 15mins is allowed for this, 3 mins per subject.	
7.	To receive a report from the Ward Councillor (15 Mins): Questions for Ward Councillor:	
8.	To Consider Planning applications: a) CB/21/00294/FULL Location: Land to the rear of Dingly Dell & Peers Lodge, Woburn Lane. Proposal: 3 No. detached dwellings with garages. Representations no later than the 3rd March. Comments from Cllr Bailey: At first view 3 large houses served by one access road feels potentially like bordering on over-development, that said 3 houses well-back from the road, with limited impact on views, I cannot see any material matters that would cause me to object to this application. We might want to raise a concern about egress from the site and the impact on Woburn Lane. Cllr Bailey has raised a motion for No Objections for this planning application.	Cllr Bailey



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		b) CB/21/00321/FULL Location: 28 West Hill, Proposal: Two storey rear extension with new dormer to existing roof & new external opening & Juliet balcony to the rear. Representations no later than the 4th March. c) CB/21/00307/FULL Location: Hayfield Farm, Berry Lane. Proposal: Change of use of the existing building (Barn 4 - 'The Hobble') from office use (B1/E(e)) to cryotherapy treatments (D1/E(g)). Representations no later than the 9th March. Comments from Cllr Davis: This planning permission concerns a change of use from B1 (Office) to E (Medical or Health Services). It is situated on an existing small business park with varied tenants and will have no effect on existing parking or access. There is the addition of a small liquid nitrogen tank, but I would expect that all Health and Safety rules would be followed for this. Cllr Davis has proposed a motion for No Objections. d) CB/21/00495/FULL Location: Tylers, Wood Lane Proposal: Erection of detached garden room. Representations no later than the 11th March. Comments from Cllr Plasom: in comparison with the previous application the overall size and height has been reduced as follows. Length from 11.5m to 8m and width from 8.8m to 5.6m and height reduced to below neighbour's fence line. Cllr Plasom has raised a motion for No Objections. e) CB/TCA/21/00067 Location: Aspen House, Mentone Avenue Proposal: Works to a tree within a Conservation Area: Western red cedar tree to be reduced by 3-3.5 meters all round. Representations no later than the 5th March. Comments from Cllr Davis: I suggest we rely on the expertise of Andy Jones, Trees & Landscape Officer to ensure works are required and sensible. Cllr Davis has raised a motion to defer this application to the Tree Officer. f) CB/TRE/21/00075 Location: 14 San Remo Road. Proposal: Works to Trees Protected by Tree Preservation Order MB/05/00019: Reduce all lateral growths overhanging garden buildings at low level and reduce remainder to maintain more uniform crown shape of Holly (H1, H2). Representations no later than the 12th March. g) CB/21/00499/FULL Location: 11 The Mount. Proposal: Two storey front extension following demolition of porch, replacement of rear flat roof with pitched roof, addition of rear facing balcony and revised front boundary treatment and widened crossover. Representations no later than the 22nd March. Cllr Bailey has raised a motion for No Objections. h) To consider other planning applications if they are received after issue of the agenda but before the council meeting.	Cllr Andrews Cllr Davis Cllr Plasom Cllr Davis Cllr Lee-Woolfe Cllr Bailey
9.	*	To consider Financial Matters:	

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		£3,264.38 Streetlight Repairs (NB £3,235 is committed but work not yet complete/invoiced) £1,741.00 Streetlight Project Iffley (NB £1,741 is committed but work not yet complete/invoiced) £723.09 Village Maintenance Costs (NB £1,811.12 is committed but work not yet complete/invoiced) £2,034.48 Operational Costs (NB £2,645.00 is committed but work not yet complete/invoiced) £265.85 Payroll (£95.33) Browns Way Pond £1,500.00 receipt from EWR for site access (£1,655.85) recalculation of VAT due to the change in assumption for the forecast. The forecast for General Reserves assumes that £16.6k will be spent in March, and there is a further £9.3k committed where work will not be complete/not invoiced by the end of March and therefore cannot be included within the numbers.	
10.		Update from the Committees and Working Groups (Max. 5 Mins each, for information only): - Neighbourhood Development Plan Advisory Committee: - Traffic Calming Committee: - Play Area Advisory Committee: - New Allotment Site Working Group: Other updates: - MK SUE, EWR and Expressway: - Browns Way:	Cllr Raper Cllr Raper Cllr Raper Cllr Bird Cllr Bailey Cllr Lee-Woolfe
11.		Play Areas: Cllr Plasom and Cllr Davis to confirm the play areas at Townlands and the Common have been reviewed weekly throughout the month.	Cllr Plasom & Cllr Davis
12.		Defibrillator: Cllr Davis to confirm the Defibrillator at the junction of Spinney Lane/Mount Pleasant has been checked on a weekly basis throughout the month.	Cllr Davis
13.	*	Annual Plan: (attached for Information Only) Council's annual plan for 2020/21	
14.	*	Outstanding Action List: (attached for Information Only) Update on actions carried forward from previous meetings	
15.		Event Invites: None	



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16.	Aspley Guise Golf Club: This item was deferred from the meeting on the 7th December 2020, 11th January and 1st February. Following the last meeting the Golf Club have made the following proposal: At the meeting I agreed to consult with my colleagues at the Club to establish if there might be some contribution that we could make to resolving this issue. As I mentioned on Monday, we are still of the opinion that the issue results from the actions of local residents and is negatively impacting the Golf Club, but we remain committed to working with the Parish Council in whatever way we can on matters which are of joint interest. Having discussed the matter at some length we concluded: • Recognising that whilst the issue is one which results from the actions of local residents, we are the ones asking for the support of the Parish Council, and as a consequence we would wish to contribute to the resolution of the issue. • In making a contribution, we would want to do so in a manner which keeps current and future administration to a minimum. • As a result, the Golf Club would offer to fund the installation of two of the dog waste bins, with the Parish Council funding the installation of any others, and the future cleaning/maintenance of the bins. • If you agree to our proposal, we are happy to work with the Parish Council on the most appropriate location for the bins. The PC are reminded that the cost of CBC installing dog poo bins is £200 per bin plus £200 per annum for emptying. The following locations were originally suggested by the Golf Club: • At the Woburn Sands end of Mill Lane • At the Aspley Guise end of Mill Way • At the West Hill entrance of the public footpath, adjacent to the entrance to the club (<i>note there is already a waste bin at the edge of the car park for the recreation field which is used by dog walkers</i>). • <i>At the point where the public footpath enters the course from the cricket ground/common (note this is not possible due to no vehicular access for collection)</i> The PC are asked to consider the proposal made by the Golf Club and to vote on a motion to either: a) accept their proposal b) agree a counter proposal or c) decline their request in full.	Cllr Bailey
17.	* Letter to MP re online meetings A motion has been raised for the PC to approve the letter to our MP to lobby the government to extend the legislation date that allows PC's to hold online meetings.	Cllr Bailey



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18.		Cllr Riley: a) Cllr Riley has asked for a 3-month sabbatical starting from the 1st February due to work pressures. A motion has been raised to accept this apology for absence. (The acceptance of an apology for absence means the 6-month absence rule does not apply). b) A volunteer is required to join the staffing committee in Robins absence.	Cllr Bailey
19.	*	Staffing Committee Terms of Reference: A motion is raised for the Council to agree the updated Terms of Reference for the Staffing Committee	Cllr Bailey
20.	*	Consultations: a) Schools for the future: Public consultation on proposals to make changes to Central Bedfordshire's four Special Schools and create additional places for Special Educational Needs and Disabilities (SEND) within mainstream schools. The PC are asked if they wish to make a representation on this consultation which closes on the 5th May 2021 to send comments to the Clerk by the 22nd March so these can be compiled and then agreed by the PC at the April meeting. b) South East MK Consulation: A motion has been raised to agree the PC response to the consultation, drafted by Cllr Bailey.	Cllr Bailey
21.		Streetlights: a) <u>A6 Woburn Lane</u> A resident has written to request that A6 Woburn Lane be reinstated. It is thought it was knocked down 8-10 years ago and never replaced (reason unknown). The resident writes "Woburn Lane has become much busier this last year with pedestrians and cyclists especially late afternoon/early evening and the bend in the road where the streetlight is missing is blind and very dark. It's a long distance between streetlights A5 and A7." The resident has also offered to contribute towards the cost of the replacement. As a guide, A2 The Mount, Steel column and Iffley lantern is costing £1,962 plus vat to replace. This includes £700 for UKPN reconnection fees. i. A motion has been raised for the PC to agree to replace this streetlight (formal quotes will then be sought) ii. If a) is approved, a motion is raised to agree if a contribution should be requested (as offered) from the resident.	Cllr Davis Cllr Davis



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		b) <u>LED Kelvins</u> The PC have been asked to agree on the preferred option for LED streetlight replacements to ensure consistency throughout the Parish. Councillors are asked to state their preference by viewing the streetlight examples at night: i. Warm white 3000 Kelvins (e.g. A2 Spinney Lane 2019 batch of Iffley's) or ii. White 4000 Kelvins (e.g. A7 Woburn Lane 2020 batch of Iffley's) A Motion is raised to approve the preferred standard as ii. white 4000 Kelvins	Cllr Bailey
22.	*	Vexatious Complaints Policy: Cllr Bailey has raised a motion for the PC to approve the new Vexatious complaints policy.	Cllr Bailey
23.	*	Local Council Award Scheme: Cllr Bailey has raised a motion to apply for the Foundation level of the Local Council Award Scheme at a total cost of £130 and to work towards applying for the Quality level in 2023 following the next local election but notes that there is a minimum requirement for 2/3rds of its seats to be filled by election (i.e. 8 out of 12 seats must be filled at the local election).	Cllr Bailey
24.	*	Policy for Death of a Senior Royal: Cllr Bailey has raised a motion to approve the policy for the actions the PC wish to follow on the Death of a Senior Royal family member.	Cllr Bailey
25.	*	Newsletter: a) Motion proposed to consider and agree wording for the Hogsty End. b) Motion proposed to agree the wording for the printed newsletter c) Motion proposed to agree the printing and distribution of the newsletter at a cost of £133 for printing and £40 plus vat for delivery.	Cllr Bailey Cllr Bailey Cllr Bailey
		The next part of the meeting is confidential and therefore closed to the public so items can be discussed in private, as allowed under S1 (2) of the Public Bodies (Admission to meetings) Act 1960	
26.	*	Resident Communication: A motion has been raised for the Council to decide how they wish to respond to a recent communication received from a resident and to approve the wording of the draft letter	Cllr Raper
		Next meeting: Full Council 12 th April 19.30 via Zoom (Cllr Bird to resend the invite)	