

Aspley Guise Parish Council

MINUTES OF FULL MEETING OF THE COUNCIL

HELD IN THE LINK ROOM, ASPLEY GUISE ON MONDAY 2nd September 2024



Councillors: L Gaunt, P Dillon, P Hawley, L Nagle, B Plasom

The Clerk: A Hayes

Others: 2 members of the public

The Chair declared the meeting open at 19:30

Apologies for Absence.

- Apologies for absence were received from S Mumani and T Raper.

24/049. Chairs Announcements

- a. Chair to make announcements as necessary. *None.*
- b. Resignation of Cllr Green. *Thank you to Cllr Green for his contributions to the PC, PG has offered to remain as a volunteer when he can help.*
- c. Co-option for new councillors. *We need to consider how we can recruit some new members. There are now 7 councillors and AGPC have 12 seats in total.*
- d. Other Information. *None.*

24/050. Members of Interest*

- a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point. *None.*
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any). *None.*
- c. To grant any requests for dispensation as appropriate. *None.*

24/051. Public Session

The Chair suspended Standing Orders at 19:38hrs to receive a report from the Ward Councillor and to allow members of the public to address the Council in relation to items on the agenda:

- a. Ward Councillor; *Apologies sent to Clerk – no update on local schools for future, nothing on the CBC exec meeting upcoming.*
- b. Village organisations;
 - a. *WSTC have requested a financial contribution to distribute their newsletter within AGPC as their precept cannot fund this. Clerk to request more information so a decision can be made.*
- c. to receive questions from the public sent to the Clerk; *None.*
- d. Matters from members of the public :
 - a. Resident 1: An incident occurred on Woburn Lane where a large beech tree fell. First some branches into a neighbours garden, before it was due more work it then fell into the residents garden. This could have ended very differently. The resident has now carried out a tree audit of circa 50 trees, this has found 6 that need to be removed (urgently) and others require urgent major work. They would like the PC to help raise awareness to the residents of the village that we are surrounded by some

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very old trees which need continuous maintenance to keep them in good health but there is also a problem with squirrels causing trees to rot.

Meeting restarted 19:49

24/052. Minutes

- a. To receive and approve distributed minutes of the Full Council Meeting of AGPC held on Monday 1st July 2024. Cllr Gaunt. *Resolved that these minutes be agreed as a true and accurate record of the proceedings and be duly signed by the chair. Carried.*

24/053. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedures

- i. To review and approve Grants policy. All. *Council reviewed the amended policy. Proposed Cllr Gaunt/Seconded Cllr Dillon/ unanimous, resolved that the new paragraph stands and Clerk to update online. Carried.*
- ii. Review ROSPA report and discuss action points. All.
 - a. *Townlands report was reviewed by council, it was agreed to prioritise monitoring Swing - Toddler - 1 Bay 2 Seat as risk score 12, timber not in a good condition – recommendation resistance penetration testing to determine the internal condition of the timber. Noted also that Cllr Plasom would like the seesaw removed as deems it to be Insafe (council agreed to keep). Proposed Cllr Gaunt/Seconded Cllr Nagle. Carried.*
 - b. *Recreation report was reviewed by council, it was agreed to prioritise monitoring Multi play – toddler – surfacing has some shrinkage. This may go back in the winter when not hot. Proposed Cllr Gaunt/Seconded Cllr Plasom.*
 - c. *A working party needs to be arranged as there were some items on the report that involve benches being cleaned up.*
 - d. *Check insurance policy for our PL.*

b. Other Business

- i. Update on Christmas lighting event. PD/PH
 - i. *Set up 23 November.*
 - ii. *Moore Place verbally agreed to sponsor tree.*
 - iii. *Anchor to make a donation on the day takings.*
 - iv. *Advertise in next newsletter*
 - v. *Engage to get stalls in carpark.*
 - vi. *Competition for child to switch lights on*
 - vii. *Notify community police*
 - viii. *Parking needs more thought given*
 - ix. *Road crossing points for Moore Place*
 - x. *Cllr Gaunt added the primary focus must be on safety – a safety plan and risk assessment needs to be drawn up, so this is clear.*
- ii. Review quotes for village sign and agree maker. Clerk. 3 quotes received and agreed to replace the sign with a traditional handmade one, *Proposed Cllr Gaunt/Seconded Cllr Dillon.*

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- iii. Review Browns Way Grass. Award contract. LG/Clerk. Quotes were reviewed by council, contract to be awarded to Rose Tree Surgeons. Proposed Cllr Gaunt/Seconded Cllr Dillon.
- iv. Update on recent lamp thefts. Clerk. Clerk updated council on the recent theft of 2 more lamps – Woodside and Woodlane. Awaiting one ore quote. These have been reported to the police but there doesn't seem to be anything that can be done. Cllr Dillon also looking at replacement options.
- v. Update on new requested dog bins. Clerk. No update.
- vi. Update on hedges. Clerk. Hedges are getting cut back and tidied slowly, please report anything you see and feel needs reporting to the Clerk.
- vii. Update on NHP and review of local plans. TR. Cllr Raper not present and report not provided. Deferred.

24/054. Finance

- a. Approval of purchase orders
 - i. Purchase of Christmas tree to secure price. *Deferred.*
 - ii. Contract for grass cutting Browns Way. Contract awarded to Rose Tree Surgeons for £120+VAT per cut. Proposed 4 cuts for the remainder 2024, Cllr Gaunt/Seconded Cllr Dillon. Carried.
 - iii. Purchase pads for Defib. Purchase of 2 packs approved, proposed Cllr Hawley/Seconded Cllr Nagle. Carried.
 - iv. AG Square Village sign. Approved Rodney Gazeley to make sign £1580+VAT. Proposed Cllr Gaunt/ Unanimous. Carried.
- b. Orders for the payment of money
 - i. A schedule of payments will be distributed at the meeting for approval and authorisation. Proposed Cllr Nagle/ Seconded Cllr Dillon resolved the schedule of payments as presented be approved and authorised for payment by Councillor Gaunt and The Clerk. Carried.
- c. Review and approve bank reconciliation. *Approved – no problems to reports.*
- d. Review and approve bank statements. *Deferred.*
- e. Review and amend banking mandate with Unity Trust Bank – remove Cllr Raper, add Cllr Mumani (with all permissions). Resolved to remove Cllr Raper from the banking mandate and add Cllr Mumani with full permission. All required signatories to submit relevant paperwork to Unity Trust bank. Proposed Cllr Gaunt/Seconded Cllr Nagle. Carried.
- f. Receive AGAR 23/24. Report received by council and is on the website for public to view. To be reviewed at the next meeting.
- g. Review of Budget vs actual. *Deferred.*

24/055. Planning and Housing

- a. Applications since last Council meeting for consideration
 - i. **CB/24/02194/FULL** - 25 Salford Road – Proposal: Single storey rear extension following demolition of existing conservatory. Cllr Nagle/Cllr Dillon **No Objection**
 - ii. **CB/24/02219/Full** – Pathways, 8 Dene Close – Proposal: Two storey front and side extension, part single and part two storey rear extensions and roof

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alterations to include front and rear dormers & roof windows – Cllr Hawley/Cllr Gaunt. **No Objection**

- iii. **CB/24/02423/VOC** – Fulbrook Middle School – Proposal: Variation and Removal of condition numbers 10, 13, 14, 15, 21, 27, & 28 of planning permission CB/22/04785/REG3 (Construction of a two-storey detached teaching block and a sports hall with plant, refurbishment, internal alterations, increased car parking, new pedestrian access and multi-use informal play area.) Variation and removal sought to, Condition 10 variation to external works; Condition 13 variation to EV charging points; Condition 14 variation to cycle scheme external layout; Condition 15 removal as this is not now required, re existing path; Condition 21 variation for widened gate access; Condition 27 variation to lighting plan; Condition 28 variation to approved drawings. All. **No Objection**

24/056. Working Groups, Committees and PC Responsibilities

- a. Receive any updates from working groups and / or responsible counsellors on actions since the last meeting, or on any planning required to move forward. None.

24/057. CLOSE OF THE MEETING 21:30

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Full Parish Council meetings will be on 7th October 2024 and 4th November 2024. The cut-off time for the receipt of papers for the July meeting agenda is 5 p.m. on Monday 30th September 2024.