Aspley Guise Parish Council

Parish Clerk – Mrs A Hayes

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Councillors: Lance Gaunt, S Mumani, L Nagle, P Dillon, P Hawley, B Plasom, A Bond, A Bleasdale, G Bovingdon.

You are hereby summoned to attend The Annual Meeting of the Parish Council of Aspley Guise on Wednesday 16th July 2025 starting at 7:00pm in ***The Link Room, St Botolph's Church, Aspley Guise***.

Members of the public are invited to attend.

AGENDA

25/022. Chairs Announcements

a. Chair to make announcements as necessary.
b. Co-option for new councillors (3 vacancies).
c. To resolve to extend the meeting finish time beyond 2 hours.

25/023. Apologies for Absence.

- To receive any apologies for absence from Councillors.

25/024. Members of Interest*

a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.
b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
c. To grant any requests for dispensation as appropriate.

25/025. Public Session

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

a. Ward Councillor;
b. Village organisations;
c. to receive questions from the public sent to the Clerk; and
d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

25/026. Minutes

a. To receive and approve distributed minutes of the Full Council meeting of AGPC held on Monday 2nd June 2025.
b. To receive and approve distributed minutes of the Annual Parish meeting of AGPC held on Monday 16th June 2025.

25/027. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedure

i. Review and approve Risk Management and Review of Internal Controls policy.
ii. Review ROPA reports and agree priorities.

b. Other Business

iii. San Remo Road – planters to be discussed and agreed to put forward to CBC.
iv. Mount Pleasant – parking and damage to footpath/grass. Agree steps.
v. Highways - School safety MP/spinney, Speeding monitor for other direction Bedford rd,
vi. Update - Anglian Water emergency works Browns Way
vii. Review and agree reinstatement for Browns Way.
viii. Maintenance to Browns Way grass
ix. Update on grant applications
x. Update on recent Sports Trust meeting
xi. Consider bin change in the play area at Aspley Guise Common.
xii. Refurbishment at the Square (stonework).
xiii. Update to the council on the research into other parishes experiences with a Neighbourhood Plan
xiv. Project Iffley update.
xv. Review and agree installation of bench on Trunk Furlong.
xvi. Flood Response
xvii. Christmas Event 2025

25/028. Finance

a. Purchase orders for approval:
    i. Browns Way grass cutting
    ii. New bin at Aspley Guise Common play area.
    iii. Stone work at the Square.
    iv. Trunk Furlong Bench.
b. To review and agree savings account, move funds from Barclays and close Barclays account.
c. To review and approve bank statements.
d. To receive and approve bank reconciliation.
e. To review balances held, to include a comparison with the budget for the financial year and highlights any actual or potential overspends.
f. Orders for the payment of money
    i. A schedule of payments will be distributed at the meeting for approval and authorisation.

25/029. Planning and Housing

a. Applications since last Council meeting for consideration

i. CB/25/01629/FULL. Location: The Lawn, Mentone Avenue. Proposal: Demolition of existing side garage and carport. Proposed ground floor side extension. All
ii. CB/25/01615/FULL. Location: West Hill Cottage, 51 West Hill, Proposal: Demolition of existing single storey rear extension. Erection of a two storey rear extension, with link single storey rear and side extension, with alterations to windows. All

iii. **CB/25/01571/FULL** Location: 31 Browns Way, Proposal: Loft conversion to include raising height of existing roof, raising height of existing chimney stack to side, new dormer extensions to front roofslope and rooflights to rear roofslope. All.

iv. **CB/25/01244/FULL** Location: Valentine Cottage, 14 Bedford Road, Proposal: Erection of a front detached garage with solar panels to the south facing roof. Installation of gates and a brickwork wall to the front/side of the property. Creation of a sunken patio area leading from the lower basement with stairs to the rear garden and a railing surround. All.

v. **CB/25/01245/LB** Location: Valentine Cottage, 14 Bedford Road, Proposal: Listed Building: Erection of a front detached garage with solar panels to the south facing roof. Installation of gates and a brickwork wall to the front/side of the property. Creation of a sunken patio area leading from the lower basement with stairs to the rear garden and a railing surround. All.

vi. **CB/25/01560/FULL** Location: Silver Birches, 13 Weathercock Lane Proposal: Single storey rear and two storey side extensions with alterations. All.

vii. **CB/25/01444/FULL** Location: 60 Salford Road, Proposal: Two storey rear extension and associated external alterations, including fenestration changes and the insertion of rooflights. All.

viii. **CB/25/01629/FULL** Location: The Lawn, Mentone Avenue Proposal: Demolition of existing side garage and carport. Proposed ground floor side and rear extension with rooflights. All.

ix. **CB/25/02096/FULL** Location: 34 The Mount, Aspley Guise Proposal: Single storey rear extension with roof lantern, reduction of first floor tiled gable overhang, minor internal alterations with new partition and bifold door to lounge. All

x.

25/030. Working Groups, Committees and PC Responsibilities

a. Set up new working groups :
  i. Traffic management/ road safety
  ii. Any others.

b. Receive any updates from working groups and / or responsible councillors on actions since the last meeting, or on any planning required to move forward.
  i. NHP
  ii. Christmas event

25/031. CLOSE OF THE MEETING

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declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012