

Aspley Guise Parish Council



Parish Clerk – Mrs A Hayes

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Councillors: Lance Gaunt, S Mumani, P Dillon, P Hawley, B Plasom, A Bond, A Bleasdale, G Bovingdon.

You are hereby summoned to attend The Annual Meeting of the Parish Council of Aspley Guise on Monday 11th May starting at 7:00pm in [The Link Room, St Botolph's Church, Aspley Guise](#).

Members of the public are invited to attend.

AGENDA

26/010. Election of Chair for the ensuing Council year.

- To elect the Chair and the Chair to sign a 'Declaration of Office' form.

26/011. Election of Vice Chair for the ensuing Council year.

- To elect the Vice Chair and the Vice Chair to sign a 'Declaration of Office' form.

26/012. Apologies for Absence.

- To receive any apologies for absence from Councillors: Cllr Mumani, Cllr Bond.

26/013. Chairmans Announcements

- a. Chair to make announcements as necessary.
- b. Apologies for absence.
- c. Co-option for new councillors.
- d. To resolve to extend the meeting finish time beyond 2 hours.

26/014. Members of Interest*

- a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c. To grant any requests for dispensation as appropriate.

26/015. Public Session

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillor;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations



through the Chairman of the meeting and should indicate a request to speak by raising their hand.

26/016. Minutes

- a. To receive and approve distributed minutes of the Full meeting of AGPC held on Monday 13th April 2026.

26/017. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedures

- i. To review and approve Asset Register.
- ii. To review and approve the following policies:
 - 1. Standing orders
 - 2. Social Media and Electronic Comms
 - 3. Risk Assessment
 - 4. Reserves
 - 5. Investment
 - 6. Internal Audit
 - 7. Freedom of information
 - 8. Financial Regulations
 - 9. Dealing with Complaints
 - 10. Data Protection
 - 11. Co-opting

b. Other Business

- i. Greenspace updates
 - 1. Townlands grass
 - 2. Browns Way grass
- ii. Townlands play equipment repairs
- iii. AG Common play equipment
- iv. AG Sports Trust update – Pavillion.
- v. Village Maintenance – bins, flower tubs.
- vi. San Remo planters
- vii. Footpaths – Clumps.

26/018. Finance

- b. To receive 2025-2026 financial summary.
- c. Purchase orders for approval:
 - i. Townlands grass
 - ii. Browns Way grass
 - iii. Townlands play equipment repairs
- d. To approve standing orders and direct debit payments for financial year 2026-2027.
- e. To review and approve bank statements.
- f. To receive and approve bank reconciliation.
- g. Orders for the payment of money



- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

26/019. Planning and Housing

- a. **Applications since last Council meeting for consideration**
 - i. **CB/26/01071/FULL** Location: Steetley Quarry, Aspley Heath Woods, Woburn Road, Woburn Sands Proposal: Change of use of existing hardstanding to a car park for a period of three years. ALL
 - ii. **CB/26/01084/LB** Location: 4 West Hill, Aspley Guise Proposal: Listed Building: Internal repairs, bathroom refit, brickwork repairs, repointing, adjustment to existing hard landscaping with adjustment to ground levels and a new french drain. All.
 - iii. **CB/26/01103/FULL** Location: Bell Vue, Church Street, Aspley Guise Proposal: Creation of a terrace patio to the front, sectioning off the top drive and garage by a step up with timber sleepers and levelling land, infill of side door, removing step and alteration to the parking area. ALL
 - iv. **CB/26/00877/FULL** Location: 37 Weathercock Lane, Aspley Guise Proposal: Single storey rear extension. ALL.

26/020. CLOSE OF THE MEETING

declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012