

Aspley Guise Parish Council



Parish Clerk – Mrs A Hayes

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Councillors: Lance Gaunt, S Mumani, P Dillon, P Hawley, B Plasom, A Bond, A Bleasdale, G Bovingdon.

You are hereby summoned to attend The Full Meeting of the Parish Council of Aspley Guise on Monday 1st June starting at 7:30pm in [The Link Room, St Botolph's Church, Aspley Guise](#).

Members of the public are invited to attend.

AGENDA

26/021. Chairmans Announcements

- a. Chair to make announcements as necessary.
- b. Apologies for absence.
- c. Co-option for new councillors.
- d. To resolve to extend the meeting finish time beyond 2 hours.

26/022. Apologies for Absence.

- To receive any apologies for absence from Councillors: Cllr Gaunt, Cllr Bond.

26/023. Members of Interest*

- a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c. To grant any requests for dispensation as appropriate.

26/024. Public Session

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillor;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

26/025. Minutes

- a. To receive and approve distributed minutes of the Full meeting of AGPC held on Monday 13th April 2026.



26/026. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedures

- i. CBC permits to carry out maintenance
- ii. Discuss EWR consultation and agree a response representing AGPC
- iii. To review and approve the following policies:
 1. Grants

b. Other Business

- i. Greenspace updates
 1. Townlands grass
 2. Browns Way grass
 3. Highways – this is every 5-6 weeks so we should expect this before 4th June.
 4. Anglian Water restoration
- ii. Townlands play equipment upgrades and repairs
- iii. AG Common bench repairs
- iv. Storage solution – move from Link Room.
- v. Village Maintenance
- vi. San Remo planters
- vii. Streetlight – work outstanding and permits required.

26/027. Finance

- a. Purchase orders for approval:
 - i. Townlands play equipment new
 - ii. Townlands play equipment repairs
 - iii. San Remo planters
 - iv. Clerk mobile handset
 - v. AG Common bench repairs
- b. To approve standing orders and direct debit payments for financial year 2026-2027.
- c. To receive Internal Auditor Report
- d. To complete Section 1 – Annual Governance Statement 2024/25 for submission to the External Auditor. *To be signed by the Chair and Clerk.*
- e. To approve Section 2 – Accounting Statements 2024/25 as presented by the Clerk and RFO for submission to the External Auditor. *To be signed by the Chair and Clerk.*
- f. To receive details of the dates set for the exercise of public rights to inspect AGPC accounts.
- g. To review and approve bank statements.
- h. To receive and approve bank reconciliation.
- i. Approve and sign CCLA account
- j. Orders for the payment of money
 - i. A schedule of payments will be distributed at the meeting for approval and authorisation.

26/028. Planning and Housing

a. Applications since last Council meeting for consideration

- i. **CB/26/01380/FULL** Location: 1 Dene Close Proposal: Erection of two storey side extension, loft conversion with two front dormer windows and rooflights to the rear. All.
- ii. **CB/26/01176/FULL** Location: 11 & 12 Burrows Close Proposal: Change of use to 12 Burrows Close to extend the care home (at number 11 use class C3) to a 10 bedroom care home (use class C2) and conversion of rear garage to staff facilities. All.



- iii. **CB/26/01244/FULL** Location: 3 Church Hill Proposal: Erection of two first floor side extensions. All
- iv. **CB/26/01332/FULL** Location: 39 San Remo Road Proposal: Two storey rear, part side extension, addition of two dormer windows front and back. All.

26/029. CLOSE OF THE MEETING

declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012