

Aspley Guise Parish Council



Parish Clerk – Mrs A Hayes

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Councillors: Lance Gaunt, S Mumani, P Dillon, P Hawley, B Plasom, A Bond, G Bovingdon.

You are hereby summoned to attend The Full Meeting of the Parish Council of Aspley Guise on Monday 5th September starting at 7:30pm in [The Link Room, St Botolph's Church, Aspley Guise](#).

Members of the public are invited to attend.

AGENDA

26/046. Chairmans Announcements

- a. Chair to make announcements as necessary – resignation of Clerk.
- b. Apologies for absence.
- c. Co-option for new councillors.
- d. To resolve to extend the meeting finish time beyond 2 hours.

26/047. Apologies for Absence.

- To receive any apologies for absence from Councillors: none received.

26/048. Members of Interest*

- a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c. To grant any requests for dispensation as appropriate.

26/049. Public Session

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillor;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

26/050. Minutes

- a. To receive and approve distributed minutes of the Full meeting of AGPC held on Monday 7th September 2026.



26/051. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedures

- i. To agree recruitment for Clerk & RFO role.
- ii. To review grant applications for FY 26/27.
- iii. Aspley Guise Sports Trust - update
- iv. New Website – update and launch plan
- v. To review the request to update Emergency Hub site.
- vi. To discuss and agree paying the Sports Trust and Village Hall an agreed sum annually.
- vii. To discuss reviewing the policy for Chair position to be held only for 3 years

b. Other Business

- i. Discuss ongoing village maintenance – remaining benches at the common, trees and hedges at the Common, planters moving forward, information board in the Square.
- ii. Poppy Army update
- iii. San Remo planters
- iv. Streetlight – work outstanding and permits required.
- v. 7 Parish Walk leaflets
- vi. Agreement to pay our printers to make high quality scans of our historic maps.
- vii. Agreement to move historic maps to Bedford Archive.
- viii. Village litter bins – MP and TF antique style bins damaged, and dog waste.
- ix. School/Rd safety/working group
- x. Parking – Aspley Hill and West Hill
- xi. Discuss response to Facebook post about clumps as well as Schools, Justin photographer & Paul Cox Historian
- xii. Review applications for...Double yellow lines on Woburn Lane leading up to mini round about West Hill bend into Trunk Furlong, lines and signs MP
- xiii. Play areas – update.
- xiv. Christmas event – update

26/052. Finance

- a. Purchase orders for approval:
 - i. Bins
 - ii. San Remo planters
 - iii. Grants
 - iv. Printing
 - v. Benches at the Common
- b. To review and approve bank statements.
- c. To receive and approve bank reconciliation.
- d. To review spend to date and consider expected expenditure for year end.
- e. To review and approve Clerks final salary for October to include back pay and holiday.
- f. Orders for the payment of money
 - i. A schedule of payments will be distributed at the meeting for approval and authorisation.

26/053. Planning and Housing

a. Applications since last Council meeting for consideration

- i. **CB/26/02689/VOC** Location: Woodhaven, Woodside Proposal: Variation of condition number 2 of planning permission CB/26/00825/VOC. Variation Sought for the



- implementation of 22 additional solar panels and removal of 2 roof lights from the first floor roof (roof facing south east) where the previously authorised 8 solar panels were located26/054. ALL
- ii. **CB/26/02846/LB** Location: The Red House, The Avenue Proposal: Listed Building. Proposed internal alterations to create two bathrooms at second floor level. ALL.

CLOSE OF THE MEETING

declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012